YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Sandipani Academy, Achhoti
• Name of the Head of the institution	Dr. Swati Srivastava
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	7999757574
• Mobile No:	7987078356
• Registered e-mail ID (Principal)	swatikhare2002@gmail.com
• Alternate Email ID	sandipanidurg.iqac@gmail.com
• Address	Plot No.-44, Achhoti, The.-Dhamdha, City-Murmunda, Dist.- Durg Chhattisgarh
• City/Town	Achhoti, murmunda
• State/UT	Chhattisgarh
• Pin Code	490036
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education

• Location	**Rural**
• Financial Status	**Self-financing**
• Name of the Affiliating University	**Hemchand Yadav University, durg**
• Name of the IQAC Co-ordinator/Director	**Mr.Sudhir Tiwari**
• Phone No.	**9303117566**
• Alternate phone No.(IQAC)	**8878210058**
• Mobile (IQAC)	**9303117566**
• IQAC e-mail address	**sandipanidurg.iqac@gmail.com**
• Alternate e-mail address (IQAC)	**sandipani.achhoti@gmail.com**
3.Website address	sandipanieducation.org
• Web-link of the AQAR: (Previous Academic Year)	
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.91**	**2023**	**07/09/2023**	**06/09/2028**

6.Date of Establishment of IQAC	**11/01/2021**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines	
• Upload latest notification of formation of IQAC	No File Uploaded
9.No. of IQAC meetings held during the year	04
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• (Please upload, minutes of meetings and action taken report)	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.Conducted faculty workshops. 2.Encouraged faculty development programmes on ICT based teaching & research methodologies 3.Launched value added coursesadcareer counselling programmes 4.Upgraded smart classrooms and e-library resources . 5. Strengthed student mentoring systems.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Introduce interdisciplinary and value-added courses. Conduct workshops for faculty on curriculum development and assessment methods.	New certificate courses and skill-based programs introduced. Faculty trained in modern teaching and evaluation techniques

13.Whether the AQAR was placed before statutory body?	No
• Name of the statutory body	

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	14/02/2024

15.Multidisciplinary / interdisciplinary

Sandipani Academy is a UG college offering 3 programs in education: B.Ed., B.Sc. B.Ed. and BA B.Ed. These programs gain a multidisciplinary status to the college by integrating multidisciplinary components into campus. The courses are named as core paper elective paper, teacher enrichment and contemporary study with specific number of credits to each course. Programs offer experiential and participative learning in the form of internship and field visits. The institution is delimited in enabling multiple entry and exit as norms are being decided by the University which give approval of each program offered in the college. The Institution foster collaboration among diverse institutes to promote cross disciplinary seminars, encourage a culture of open communication and knowledge sharing to maximize the impact of research outcome. All the programs have elective course in which students get exposure to multidisciplinary education by choosing a course in a different domain. Institute adopts flexible academic structure to choose courses from different disciplines.

16.Academic bank of credits (ABC):

Being part of the affiliating university, there are areas in which college is required to adhere to the policies established by it. ABC cell is established and student ID are created. Regular audits and review of credits system are conducted to ensure alignment with NEP 2020 goals.

17.Skill development:

Vocational training programs focussed on practical skill preparing students for teaching jobs are conducted. Career counseling services are provided to guide students. Dynamic and versatile internship program and value added a course offered by Institute catalyzes skill development. The core principle of NEP is taken care of in which graduates are transformed into empowered individuals. In terms of the skills required in education sector the students are in pace

with the recent trends. ICT enabled classrooms, recording rooms and language lab add to their skill enhancement. However the process of improvement is ongoing and the institute is striving for outstanding performance slowly yet gradually. Life skill programs are conducted to improve their skills. The progress in this field has been astonishing.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

A part of the issue is as of now being tackled by conducting programs on universal human values awareness and inculcating components of the issue into regularly scheduled life skill classes in accordance with university curricula. The remaining is planned after receiving inputs from those who have a stake in this matter and evaluating the resources available in terms of the expertise of the faculty to deal with this necessity. Institution organize comprehensive training programme for faculty that include workshops on effective bilingual teaching strategies. Continuous support and resources are provided to help faculty integrate bilingual approaches into their curriculum. All the courses, core subject and electives except English subject of all the programmes are taught bilingually (Hindi & English). Institute organizes value added courses to preserve and promote Chhattisgarhi and Yoga. MoU is signed with other Institutes to foster proficiency in Indian languages. Institute leverage technology in the form of language lab for language translation.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Student centered outcome based education is a regular practice of Sandipani Academy since its establishment. Programme learning outcomes and course learning outcomes are clearly defined for each programme and courses. Regular assessment is carried out to gauge students progress and provides timely feedback. Project based learning is incorporated to enhance practical skills. Teaching learning process at Sandipani Academy emphasizes on experiential learning and building the four abilities in learners: readiness to be actively involved, ability to reflect on experience, decision making and problem solving. Internships, practical and field visits are experiential learning techniques offered at Sandipani Academy. The teaching learning process at sandipani Academy is participative where teachers and learners form a partnership and own the outcome. The college regularly organizes conferences, seminars, workshops and life skill programs where students get opportunity to interact with experts and peers. SA participative learning examples: language lab focus on building and strengthening communication skills and support

students critical thinking autonomy. Google classroom is an LMS so students and teachers stay in tune for academic discussion, assignments and online assessment. Assignments are usually application oriented based on real life situation that develop creativity, critical thinking and problem solving.

20.Distance education/online education:

Being a University affiliated institution, the institute offers only regular, on campus degree programs .However institution attracts learners from around the country and world by conducting online/blended mode seminars, expert lectures. Interactive elements such as quizzes are incorporated to engage students and enhance learning experience. With the advancement in science and technology, the education sector has been completely digitalized. Sandipani Academy promotes the application of ICT in teaching learning process. The infrastructure and ICT facility of the college are continuously augmented by the management to meet the current demands of the stakeholders. The covid-19 pandemic has resulted in the paradigm shift from offline to online to blended mode of teaching learning. There are many virtual platforms in teaching learning. Online admissions, online exams, online quizzes, webinars, online assignments along with regular physical classes have been adopted by the institute as a part of blended learning.

Extended Profile

1.Student

2.1   **559**

Number of students on roll during the year

File Description	Documents
Data Template	[View File](#)

2.2   **200**

Number of seats sanctioned during the year

File Description	Documents
Data Template	[View File](#)

2.3   **94**

Number of seats earmarked for reserved categories as per
GOI/State Government during the year:

File Description	Documents
Data Template	[View File](#)

2.4   **200**

Number of outgoing / final year students during the year:

File Description	Documents
Data Template	[View File](#)

2.5Number of graduating students during the year   **200**

File Description	Documents
Data Template	[View File](#)

2.6   **197**

Number of students enrolled during the year

File Description	Documents
Data Template	[View File](#)

2.Institution

4.1   **81,07795**

Total expenditure, excluding salary, during the year (INR in Lakhs):

4.2   **42**

Total number of computers on campus for academic purposes

3.Teacher

5.1   **33**

Number of full-time teachers during the year:

Extended Profile

1.Student

2.1	**559**
Number of students on roll during the year	

File Description	Documents
Data Template	View File

2.2	**200**
Number of seats sanctioned during the year	

File Description	Documents
Data Template	View File

2.3	**94**
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	View File

2.4	**200**
Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	**200**

File Description	Documents
Data Template	View File

2.6	**197**
Number of students enrolled during the year	

File Description	Documents
Data Template	View File

2.Institution

4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	**81,07795**
4.2 Total number of computers on campus for academic purposes	**42**

3.Teacher

5.1 Number of full-time teachers during the year:	**33**

File Description	Documents
Data Template	View File
Data Template	View File

5.2 Number of sanctioned posts for the year:	**32**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

Sandipani Academy affiliated to Hemchand Yadav Vishwavidyalaya, Durg Chhattisgarh, follows the prescribed curriculum of the university. IQAC and Academic committee plans and prepares academic planner, activities calendar and time table in tune with the academic calendar of the university and Directorate of Higher Education. Before the commencement of new academic session, effective curriculum delivery is planned. Academic committee reviews the curriculum and do planning for implementation of

learning enrichment programmes like Value added courses, training programs, life skill programs, workshops, academic counseling sessions, conferences as per the demand of the stakeholders and society. Periodic meetings are held to discuss about planning of upcoming events, co-curricular activities, program and cultural activities. At the commencement ofthe session, an induction program is organized for each course.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	View File

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	B. Any 5 of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	View File

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers	**A. All of the Above**

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	https://sandipanigroup.org/
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	View File

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

38

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	**Nil**

1.2.2 - Number of value-added courses offered during the year

03

1.2.2.1 - Number of value-added courses offered during the year

03

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	**No File Uploaded**

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

3

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

3

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	**No File Uploaded**

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	**All of the above**

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	**No File Uploaded**
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	View File

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

00

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

00

File Description	Documents
Data as per Data Template	**No File Uploaded**
Certificates / evidences for completing the self-study course(s)	**No File Uploaded**
List of students enrolled and completed in self study course(s)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

Before the commencement of new session, newly admitted students arecomprehended with vision, mission, objectives of the college and PLOs - CLOs of diverse teacher education programs being offered, through student induction programme. The institution ensures that students are enabled to acquire knowledge and skills for different levels of school education through innovative methods, techniques and hands on activities like school internship, field/ community engagement, field trips, laboratory work etc. For skill development and enhancement students are exposed to theoretical as well as practical aspect of teaching skills through micro teaching, pre internship induction program, guest lectures and workshops. Apart from these students are motivated to bring out the knowledge acquired by them and their competencies through PPT presentation, life skills program, science exhibition, poster making competition, debate, group discussion, self-composed story / poem, outreach activities, project work, awareness programs etc.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations   International and comparative perspective

The institute imparts theoretical knowledge and equips the student teachers with the required knowledge and pedagogical skills. The theoretical and practical knowledge of teaching profession is provided through micro and macro teaching. Students are made aware of the diversity in school system in India by giving them theoretical knowledge of the syllabus and the curriculum. The institute organizes internship and school observation programs in schools allotted by the district education officer in which students observe the working and pattern of the school by live experiencing. In school observation program they learn about the admission process, teaching- learning, examination and evaluation process andvarious activities conducted in their prescribed schools. The institute plans to aware students by giving them exposure to know about various school system of India as well as foreign school system.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher

Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The institution imparts and strengthen theoretical, pedagogical and practical skills of the student teachers.. The institute organizes orientation program for the pupil teachers in which they are given depth inputs about preparation of lesson plan, micro teaching, formulation of objectives, teaching maxims, techniques, approaches, types of methods etc. Students are provided platform for practicing microteaching skills so that they can relate theory into practice in actual classroom setting. Internship program comprising of school observation & school teaching is vital component of the students curriculum in which students are allotted schools for school observation & school teaching program .The Objective Of School Internship is not only to prepare and deliver lesson plan but also to help the student teachers to understand its various aspects along with children's classroom process. This entire school experience program has been designed and developed with the thought in mind so that interns are motivated to actively participate in all the school activities, helping them to understand the overall functioning of school and preparing them for future. In school teaching students take classes according to their pedagogic subject. Students prepare lesson plan, ICT enabled teaching aids such as YouTube lectures podcasts, models and different constructive approach based methods of teaching to teach students effectively.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	Four of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	View File

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	**Feedback collected, analyzed, action taken and available on website**

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

197

2.1.1.1 - Number of students enrolled during the year

197

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

94

2.1.2.1 - Number of students enrolled from the reserved categories during the year

94

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	**No File Uploaded**
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	View File

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

00

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

00

File Description	Documents
Data as per Data Template	**No File Uploaded**
Certificate of EWS and Divyangjan	**No File Uploaded**
List of students enrolled from EWS and Divyangjan	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Academic merit and adherence to the government reservation laws are the two main criteria used for student admission. To determine the needs and goals of each student, the principal speaks with them at the time of admission. Upon acceptance, students receive counseling as well. They are conversant with the course, internal evaluation procedure, extracurricular and curriculum activities, and institutional policies and procedures. Every year at the start of a new batch of students, the institution arranges an orientation program for them. Prior to the program's start, every effort is made to ascertain the needs and requirements of the students. The entire faculty is considerate to students from different backgrounds having diverse learning styles and needs. Teachers adapt their tutorials to meet the needs of their students. The bridge courses, which are created for recently admitted students to bridge the gap between subjects they would be learning in new courses and subjects they had previously studied, fill in any gaps that the teachers find during the tutorial sessions. Teachers converse with parents regarding the academic progress of sluggish learners. Advanced students are assigned assignments and activities based on their skill level.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Documents showing the performance of students at the entry level	View File
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	**No File Uploaded**
Photographs with caption and date, if any	View File
Any other relevant information	View File

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	**No File Uploaded**
Photographs with caption and date	View File
Any other relevant information	View File

2.2.4 - Student-Mentor ratio for the academic year

16.9

2.2.4.1 - Number of mentors in the Institution

33

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Learner-centeredness is a key component of Sandipani Academy curriculum. To increase the learning levels of the students, the institute uses a variety of student-centric educational techniques. Educators use a variety of techniques in the classroom, including group discussions, problem-solving techniques, experiential learning, field trips, and project work. For the purpose of encouraging independent learning, students are encouraged to create PowerPoint presentations. The institute hosts quiz contests, workshops, seminars, value added courses and other combined learning opportunities. Co-curricular competitions help students learn from and expand their worldview beyond textbooks by providing them withthe opportunity to engage more deeply with accomplished academics and research scholars from their field. Experience-based learning is a method that the college's teaching faculty use. Sensitizing pupils to new experimental learning strategies is the major goal of this strategy. Participative Learning: This is among the most effective learnercentered strategies employed by college. In addition to actively participating in class, students also engage in group discussions, debates, quiz techniques, and seminars. Problem solving approach: The institute employs the problem-solving approach to help students develop their sense of creativity, critical thinking, reasoning, logical thinking, decision-making ability, analytical reasoning, and scientific attitude.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

557

File Description	Documents
Data as per Data Template	View File
Link to LMS	Nil
Any other relevant information	View File

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

557

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	**No File Uploaded**
Link of resources used	**Nil**
Any other relevant information	**No File Uploaded**

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

The institute has a well-established mentoring system, with each teacher consistently guiding students in academic, professional, and personal aspects. To embrace diversity in mentor-mentee relationships, the college provides various opportunities. Teachers conduct tutorials tailored to learners' needs, identifying andaddressing gaps during these sessions. Specifically designed Bridge courses help new entrants bridge the knowledge gap between subjects studied in previous classes and those in their new courses. Collaborative Teamwork: Teachers cultivate strong bonds essential for healthy relationships among team members. Students, working collaboratively, generate fresh ideas for designing working models, charts, and teaching aids. Balancing Home and Work Stress: The college campus offers a diverse range of academic, cultural, and recreational resources to broaden the horizons of prospective teachers. Free coaching classes for various national and state-level competitions, such as Pre B.Ed, B.A.B.Ed., B.Sc.B.Ed. / Pre Nursing Entrance Test, CTET etc., are provided. Staying Informed about Recent Developments in Education and Life: Staff members are actively encouraged to participate in orientation, refresher courses, Induction Training Programmes, workshops, seminars, and symposiums organized by both governmental and nongovernmental organizations.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	View File

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

The institute plays a crucial role in fostering diverse skills such as innovation and creativity among students when addressing their assignment projects and other responsibilities. Students are urged to engage in critical thinking and embrace innovation and creativity. The faculty employs various innovative teaching methods, including the use of Google Classrooms and G-Meet for effective course content delivery. The Learning Management System (LMS) is utilized to provide essential links to learning materials on the college website. Additionally, many students have enrolled in certificate courses, and experiential learning is emphasized, encouraging students to create working models, charts, and teaching aids. Students are motivated to independently construct knowledge, engaging in activities like developing e-content, such

as power point presentation, YouTube videos and uploading content on various platforms. The college organizes field visits and projects to promote participative learning, and workshops, seminars, and conferences are conducted to nurture creative and innovative minds.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	No File Uploaded
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) | Eight /Nine of the above |

Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	**No File Uploaded**
Attendance sheets of the workshops / activities with seal and signature of the Principal	**No File Uploaded**
Documentary evidence in support of each selected activity	View File
Any other relevant information	**No File Uploaded**

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	View File

2.4.4 - Students are enabled to evolve the following tools of assessment for learning

suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	**No File Uploaded**

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	**No File Uploaded**

2.4.6 - Students develop competence to organize academic, cultural, sports and

community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	View File

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The internship program is carefully organized, with schools chosen based on the proximity of students' residences and the availability of essential infrastructure for skill development. The teacher overseeing the internship, in collaboration with the

head of the institution, arranges induction, orientation and consultation meetings with school principals. Throughout the internship, studentteachers engage in diverse activities related to classroom teaching, management, and the organization of school-based and community-based teaching activities. These activities include analyzing school syllabi and textbooks, observing regular and peer student-teachers' classroom teaching, creating case studies, preparing lesson plans and diagnostic tests, conducting remedial teaching, and undertakingan action research project on a schooling problem. Performance is assessed by the accompanying teacher, school subject teachers, and peers, with certification provided by the head of the practicing school upon completion of the internship. The institution ensures interns experience a variety of schools for exposure during the planning of the internship program.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	[View File](#)

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

193

File Description	Documents
Data as per Data Template	[View File](#)
Plan of teacher engagement in school internship	[View File](#)
Any other relevant information	No File Uploaded

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities-experience/exposure Preparation of progress reports

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	**No File Uploaded**
Wherever the documents are in regional language, provide English translated version	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The Role of Teacher Educators is to monitor the activities of mentees and trainees during their internship, and provide at least sixty percent suggestive feedback on their respective subject files. They ensure a real flow of feedback by interacting with the mentees and trainees. The following are some of the ways in which they do so: - Use of qualitative teaching aids - Checking of answer scripts - Formulation of school timetable - Maintenance of attendance, stock and admission register, result records, etc. - Organization of co-curricular activities such as morning assembly, debate, etc. - Reflective journal writing - Correction of homework notebooks The Role of School Principal is to oversee the students and ensure that they discharge all duties assigned to them by the head of theinstitution. During their stay in the school, the students are expected to serve with complete discipline and demonstrate a sense of responsibility while discharging all duties of a pupil teacher. The Role of School Teachers is to observe and evaluate the classroom performance of student teachers, and suggest suitable feedback and corrective measures. They also assign various duties to student teachers such as checking of answer scripts, maintenance of various registers, etc.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	**No File Uploaded**

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	**No File Uploaded**

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	**No File Uploaded**

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

33

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

05

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

Nil

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	View File

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2.   Share information with colleagues and with other institutions on policies and regulations

The institute allows its staff members to participate in various training programs, including orientation, refresher courses,

induction training programs, seminars, and symposiums organized by governmental and non-governmental organizations. After attending these programs, the institute organizes faculty development programs through IQAC, where teachers can share their experiences with their colleagues in the form of seminars. The staff is also sent as resource persons to seminars, workshops, and other events at universities and colleges. The institute encourages staff members to present papers at seminars and workshops at the national, international, and state levels. Faculty members are also permitted to carry out university duties such as evaluation, paper setting, and invigilation in university examinations.

File Description	Documents
Documentary evidence to support the claim	[View File](#)
Any other relevant information	**No File Uploaded**

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The students of all courses (B.Ed., B.A. B.Ed./ B.Sc.B..Ed. (4-year Integrated Programme) are given a clear idea of evaluation at the beginning of the program itself during orientation course and through Academic calendar. The purpose of evaluation system is to improve knowledge, teaching competency and performance skills of the student teachers. All lesson plans for classroom teaching by each student are assessed by subject teachers, peer group and school teachers on a daily basis. All lessons are thoroughly planned, corrected, rewritten, and signed by teachers before demonstration inschools. The student teachers prepare 16 lesson plans in pedagogical subject (Herbartian based, value based, 5model based lessons on ICT integration and based on constructivist approach) and 7 Micro lessons in each subject, fill reflective diary and observation diary. An evaluation Performa (Rubric) is provided to the supervisors for evaluating teaching proficiency of student. Formative assessment is done through co-curricular and extracurricular activities and summative assessment through unit test, model examination, assignment etc..

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	View File

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	View File
Any other relevant information	View File

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The institute has a transparent, time-bound, and efficient mechanismto address examination-related grievances. Students can approach their teachers, college examination cell committee coordinator, or principal to redress their grievances as per the requirement. At the beginning of each session / semester, faculty members inform students about the various components of the assessment process. The internal assessment test schedules are prepared as per the university and directorate of higher education guidelines and communicated to the students well in advance. To ensure proper conduct of formative tests, invigilators are assigned to each room. Evaluation is done by the course handling

faculty members within three days from the date of examination. Day-to-day performance of the students is assessed, which includes regularity, performance, viva voce, and the promptness in submitting the assignments. A centralized exam cell system is followed. Any grievance related to the university question paper, such as out-of-syllabus, repeated questions, improper split of marks, marks missed, or wrong question number during semester/ annual exams, is addressed to the principal, who forwards the same to the university immediately.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The Institution has an Academic planning committee that prepares and publishes an ' Annual Academic Planner and Activities calendar' before the start of the academic session. This calendar contains relevant information about the commencement and completion of the syllabus, the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination, etc. The students' academic progress is monitored regularly through continuous internal evaluation, seminars, project work, unit tests, and semester examinations. The University fixes the schedule of external examinations, which is displayed on the notice board for students. In case of any change in the University schedule, some changes are required to be made in the internal evaluation as well. After assessment, the answer scripts are distributed among the students, and their doubts are cleared with advice on writing correct and appropriate answers. The Principal conducts curricular and extra-curricular review meetingson a regular basis to check the implementation and progress of all the activities in the academic calendar.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	View File

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

At the beginning of the academic session, students are informed about the Program Learning Outcomes (PLOs) during the Orientation Programme. The faculty of each course briefs their respective classes about the PLOs and Course Learning Outcomes (CLOs). The institute is committed to providing quality education, which is reflected in its program outcomes and course outcomes. The annual academic planner and calendar is prepared by academic committee after consultation with all faculty members, who then decide on the schedule of events. All-important announcements, such as the daily timetable, internal examination dates sheet, submission of lists, etc., are put up on the notice board well in advance. The college has a set mechanism to ensure alignment of stated PLOs and CLOs throughout the session/ semester by continuous internal assessment, suitable pedagogical approaches, and participation in various classroom, outreach and community engagement activities. The college also takes into account placement records, feedback from alumni regarding their progression, job, and excellence in various competitive exams to ensure the alignment of stated PLOs and CLOs.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	**No File Uploaded**

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The institute uses a variety of methods to assess and evaluate the academic progress and personal attributes of students in line with the PLOs and CLOs. These methods include compulsory attendance, paper evaluation, assignments, practical work, continuous internal assessment, and participation in various competitions, co-curricular activities, and community engagement activities. The college takes remedial measures based on result analysis to ensure that students are on track with their academic progress. The continuous internal assessment helps to predict the academic progress of students .

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	**No File Uploaded**

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

557

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	**No File Uploaded**

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

The institute conducts an orientation program for new students at the beginning of each academic year. The program acquaints new entrants with the course curriculum, mode of internal assessment, cocurricular activities, rules and regulations, and other facilities available in the institute. Aptitude tests are conducted to measure the intellectual competencies of students. Bridge courses are designed to bridge the gap between subjects studied in previous classes and subjects that will be studied in new courses. Faculty members assess the learning needs of students through regular class tests and unit tests. Students who score below 70% are provided extra assistance to improve their performance. Remedial classes are conducted for weak students in different subjects to enhance their skills and competencies. Slow learners are identified on the basis of class tests and unit tests and are provided remedial teaching. Students are provided with reading material. Continuous internal assessment is taken regularly and students' marks are recorded, which helps to predict their academic performance. During the internship, a rubric is provided to supervisors for evaluating the teaching proficiency of student teachers.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	**No File Uploaded**

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

`Nil`

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

`NA`

File Description	Documents
Data as per Data Template	**No File Uploaded**
Sanction letter from the funding agency	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

`00`

File Description	Documents
Sanction letter from the funding agency	**No File Uploaded**
Income Expenditure statements highlighting the research grants received certified by the auditor	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

File Description	Documents
Data as per Data Template	**No File Uploaded**
Institutional Policy document detailing scheme of incentives	**No File Uploaded**
Sanction letters of award of incentives	**No File Uploaded**
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	<u>View File</u>
Documentary evidence for each of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	**All of the above**

File Description	Documents
Documentary evidences in support of the claims	**No File Uploaded**
Details of reports highlighting the claims made by the institution	**No File Uploaded**
Reports of innovations tried out and ideas incubated	**No File Uploaded**
Copyrights or patents filed	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

01

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	View File
Any other relevant information	**No File Uploaded**

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

18

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	**No File Uploaded**
Any other relevant information	View File

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

13

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

`Nil`

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

To instill the sense of responsibility in student teachers, the institute organizes number of outreach activities in the community for the welfare of the society and provides opportunities to students to participate in various social activities so as to sensitize them about the various issues related to society and environment and broaden their vision. Institute strives to provide quality education as well as quality initiatives in various aspects of education for overall growth of the students and society welfare .The college conducted several outreach activities under the aegis of IQAC & NSS such as village adoption, awareness railies on voters rights, voter awareness, swachhta, water conservation, no plastic use, health survey, plantation in nearby villages and campus. Women and Child awareness, Cleanliness, Health Awareness, Yoga And Meditation, Nature Conservation, AIDS awareness, Farmer Awareness Program, Blood Donation, Health Checkup Program and Program on Digital India Scheme ,Digitalization etc.. National days are celebrated every month such as World Environment Day, Water day, Aids Day etc.. These are very beneficial for developing interaction between students & society. Students observe all social issues very closely & also understand problems and way to resolve them. These programs help in developing feeling of brotherhood, cooperation, and sensitivity towards various societal issues.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

Nil

File Description	Documents
Data as per Data Template	**No File Uploaded**
Appropriate certificates from the awarding agency	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

Nil

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

File Description	Documents
Data as per Data Template	[View File](#)
List of teachers/students benefited by linkage – exchange and research	[View File](#)
Report of each linkage along with videos/photographs	[View File](#)
Any other relevant information	**No File Uploaded**

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

02

File Description	Documents
Data as per Data Template	[View File](#)
Copies of the MoU's with institution / industry/ corporate houses	[View File](#)
Any other relevant information	**No File Uploaded**

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities	**Five/Six of the above**

Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

All the departments of the college are being supported via various infrastructural scaffolds. The institution possesses equipment, apparatus, Books, Teaching- aids, Furniture and Fixtures, ICT facilities and other consumables. Further, infrastructural enhancements are also done through various other financial resources in the form of UGC grants, Municipal Corporation, Research Projects etc. Also, future needs are identified and supplemented from time to time. The details of the available infrastructural resources are as follows:

1. Classrooms: 16 well aerated classrooms with proper sitting capacity and electrification. Green boards are available in all the classrooms.

2. Laboratories: College has well equipped laboratories : physics and mathematics lab , chemistry lab , zoology lab , botany lab computer and English language lab , art and craft lab , curriculum lab and psychology lab.

3. Smart classrooms: There are nine functional Classroom in the Campus.

4. Computer Labs: The College has one computer lab having 30 computers. All have Internet facilities.

5. Language lab: the college has 1 language lab with 12 computers, fixed LCD along with audio video facilities and microphones. English language lab software are used for learning English language.

6. For outdoor games the college has playground of 1.5 acres and on an average 100-150 students use it daily.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

7

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	https://sandipanieducation.org/College.aspx?PageName=ICT%20Enabled%20Classroom
Any other relevant information	View File

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

13,65849.35

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	View File

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Library is Wi-Fi enabled having reading room with seating capacity of 84 users ,well equipped for students and faculty members. Library is automated since 2015 September with integrated library management system (ILMS)Software 'SOUL'. the library uses 2.0.0.12 version of SOUL,a web-based integrated library system with SQL database back end with cataloguing datastored in MARC.it's a fully automatic library management information system that support in-house operation of the library. The institute library and information centre support teaching learning and research activity . Along with supporting the central library . The library is well equip with resources relevant to all the courses offered by the college including books , journal and online resources. The library system contains approximately 8,820 books related to the teaching and academic interest of the staff and students ranging from books related to competitive exams and curriculum. Students subscribe to our resources and its access is available on campus, on student computer and mobile and it can be accessed remotely too. There is extensive reading and study area in the library, with book issuing facilities to students and staff. Library has 5 computers with internet access .

File Description	Documents
Bill for augmentation of library signed by the Principal	View File
Web-link to library facilities, if available	https://sandipanilib.wordpress.com/
Any other relevant information	View File

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Sandipani Academy has a fully developed well equipped library that support and assist students in their learning and faculties in teaching , serving as a gateway to the world of knowledge for prospective teachers by offering a wide spectrum of books to ignite their minds and cultivate reading habits. The library provides free Internet access with high speed broadband, free Wi-Fi facilities to all students and faculty for conducting research, writing research papers, other research oriented activities, etc. The college has subscribed services of National Library and Information Services Infrastructure for Scholarly Content (N-LIST) under ID /8307, which is jointly executed by e-shodhsindhu consortium, INFLIBNET Centre and consortium. National Library and Information Services Infrastructure for Scholarly Content (N-LIST) provides access to more than 6,000 e-journals and more than 1,90,000 e-books. college has also subscribed services of e-Shodhsindhu, E-Shodhganga, which are digital repositorie of Indian e-theses and e-dissertations set-up by the INFLIBNET Centre, is also made availability of eresources in open access. The students, researchers and faculty of the college The college library provides remote login facility of to all undergraduates : 4 years B.A.- B. Ed./B.Sc.B.Ed.Integratedand 2 years B.Ed., faculty members to access digital resources online subject on following conditions:

File Description	Documents
Landing page of the remote access webpage	View File
Details of users and details of visits/downloads	View File
Any other relevant information	View File

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases	**All of the above**

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	View File
E-copy of the letter of subscription /member ship in the name of institution	View File
Any other relevant information	View File

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

1,42,894.4

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	View File

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

800

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	https://sandipanieducation.org/College.aspx?PageName=Per%20day%20usage%20of%20library%20by%20students
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	**All of the above**

File Description	Documents
Data as per Data Template	View File
Any other relevant information	View File

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The college has a well-developed system for providing IT facilities to the users. Some of the facilities are as under:

1.There are many classrooms, which are functioned with LCD projectors.

2.The computers and printers of departments have software installed in it and the Hardware is also maintained timely.

3.The college website is monitored and updated time to time by the IQAC cell of the college.

4.The computers and printers of Administrative block and Computer Lab are connected in LAN.

5.The whole campus of the college has Wi-Fi facility with a speed of 150 mbps.

6.Dedicated computing facility- The computers of the college are connected with printers and scanners wherever required.

7.The institute has software installed in English Language Lab, Computer Lab and Library (OPAC)

8.The institute has 4 smart classrooms for better teaching learning process.

9.Most of the departments have LCD for Power Point presentation of students

10 Most of the departments have computers, most of which have Internet facility via Wi-Fi for preparation of power point presentation as teaching learning materials.

11 The maintenance of computer, Internet Wi-Fi networking, and installation of software and upgradation of hardware have done by tender which is contract basis.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	View File

4.3.2 - Student – Computer ratio during the academic year

1:4

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	View File

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	D. 50 MBPS - 250MBPS

File Description	Documents
Receipt for connection indicating bandwidth	View File
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant Information	View File

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	Five or more of the above

File Description	Documents
Data as per Data Template	[View File](#)
Link to videos of the e-content development facilities	https://sandipanieducation.org/College.aspx?PageName=E-Content
List the equipment purchased for claimed facilities along with the relevant bills	[View File](#)
Link to the e-content developed by the faculty of the institution	https://www.youtube.com/@SandipaniAcademyAchhotiDurg
Any other relevant information	[View File](#)

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

27,223476.60

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	[View File](#)
Any other relevant information	[View File](#)

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Laboratories:-

- **All the laboratories are well maintained, lab in-charge and staff in-charge are taking care of maintenance works, which is monitored by the Our administrator.**
- **Annual maintenance contract (AMC) is in place for each machine/product.**
- **Well established procedure is available for service and maintenance of lab equipments.**

Library:-

- The Library of the Institute is stacked with thousands of books and periodicals. These materials have been arranged neatly in the prescribed order. Pest control is being done regularly.
- Library users have to register their details in the entry register, whenever they visit.
- Faculty, staff, students, research scholars of the Institution need to fill up library membership form with the certification of authorities . After becoming member, library membership cards issued to staff, students, Research scholars and faculties, respectively.
- The students and faculty members can use the borrowed book(s) upto 07 days time.
- Staff / research scholars / students can use digital library for their academic and research purpose.

Computer Maintenance Cell – The Computer Maintenance cell consisting of 30 system for teacher and students, staff can work under one roof taking care of the Network, Hardware, Software, and Ups maintenance activities of the Institution.

File Description	Documents
Appropriate link(s) on the institutional website	https://sandipanieducation.org/College.aspx?PageName=Curriculum%20Laboratory#
Any other relevant information	View File

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	Four of the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	Nine or more of the above

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	View File

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	**No File Uploaded**
Samples of grievance submitted offline	View File
Any other relevant information	View File

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	View File
Any other relevant information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
34	Nil

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

15

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

03

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

The institution has a well framed student council led by student representatives having members from different committees of college. The list of committees including students teacher representative is: 1. Discipline , Anti- Ragging (Vigilance) & Grievance Redressal Committee: formed to take care of the student discipline and solve their grievances. 2. Outreach activities committee: Organizing social awareness programmes, rallies, nukkad natak etc.. 3. Cultural Committe: Responsible for organising cultural activities on national festivals, sports meet, annual function and other events. 4. Internal Quality Assurance Committee: IQAC committee is formed to increase the quality of education imparted in the college. 5. Sports Committee: Encouraging participation in sport activities and organizing sport events. 6. Science, Nature and ENCON Committee : To nurture curiosity and innovative nature in students. 7. Academic,Curriculum planning and adoption committee: This committee invites suggestions from student teachers for modification and Page 58/87 30-01-2025 10:54:02 Annual Quality Assurance Report of SANDIPANI ACADEMY refinement in the existing curriculum. 8. ISR & Health Committee : To facilitate and promote the healthy practices and to maintain the clean college environment sets a good example to students. 9. Alumni Association: Alumni Association plays an active role in voluntary programmes. All the committees hold meetings for the recommendations to the Principal for approval and execution of the same.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	View File

5.3.2 - Number of sports and cultural events organized at the institution during the year

Nil

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution   Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Sandipani college has a registered alumni association , a remarkable addition of new alumni members is a common practice every year Objectives of the Alumni Association: To motivate newly admitted students by fostering strong relationship with them and enhance their awareness over the applied aspects of education and training. To provide feedback to the teaching faculty to tweak the institutional curriculum enough to bring about positive changes in outlook of outgoing students. To attend various institutional activities like seminars, in-house discussions, lecturette to share, impart, discuss important tips on management in

professional capacity. To use alumniskill for skill development of the students. To give feedback regarding placement and absorption of employable students as well as extending full support for the same.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	**Five/Six of the above**

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	View File
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	**No File Uploaded**

5.4.3 - Number of meetings of Alumni Association held during the year

03

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	**No File Uploaded**

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Alumni Association plays crucial role in growth of college by student mentoring, student support, financial support,and recognizing talent early and then nurturing it to develop into a successful and efficient human resource to the country. Institute has a vibrant alumni association which works coherently with faculty to promote general welfare of the institute. Alumni members via Alumni association meetings are sought directives as well as advice on curriculum development, financial aid to needy students, students' support for admission, placement, guidance as well as mentoring. Alumni members deliver guest lectures, motivational seminar,workshops and provide donations. Incinerator in girls common room was donated by alumni . Various online services are provided to students for example, readily available notes and lectures as well as conducting online activities. On the occasion of alumni meet, alumni plant trees,thus contributing in developing green campus.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Sandipani Academy" ensures to provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings. Vision:Every student will succeed. Each day, we empower our students, inspire them to achieve. Energize their passion and purpose. Sharper the focus of vision, navigate their challenge together, encourage exploration and self-discovery, create a community of learners. Vision, Mission & Objective: We envision being the leading institute of education and providing opportunity to teacher educators for holistic development, so as to produce quality teachers for the nation. Mission: Develop policy and strategy for promotion of quality in the institution. Promise to provide best infrastructural facilities for qualitative growth. Creating an environment to promote research and innovation. Developing collaboration with other institution and organization forgiving the beast to our students. Promise to give good governance and evaluating the planning and strategies for timely reform. Develop democratic environment in the institution.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The institute believes in collective leadership and democratic traditions, and practices decentralization and participatory management. This is reflected in the extensive delegation of authority to the Principal, Coordinators, and teachers in charge of various cells and committees in the college. The college has several committees and cells that are operational to implement

various activities such as academic, research, anti-ragging, admission, discipline, library, examination, sports, quality assurance, cultural, curriculum development, grievance redressal, placement and career counseling, energy conservation, internal complaint, and SC/ST/OBC and Minority Committee. The annual budget and other expenses are pre-planned and implemented through the recommendation of the Principal and approval by the management body and Sandipani Academy society . The administrative activities involve maintenance of records of infrastructure, faculty, support staff, and students, inventory, etc. through e-governance. The service books of the faculty members are updated, and complete details of the students are saved in the e-governance software.

File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	View File

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The institute undergoes internal and external financial audits annually at the end of each fiscal year. The auditors check all the financial transactions with the relevant documents and proper authorization at regular intervals. They give an audit report to the college that reflects the accuracy and fairness of the financial statements. The Auditor and Management sign and approve these financial statements. The auditors also issue an "Audit Report" based on the audited financial statements. The college also maintains transparency in its academic operations. It follows all the guidelines given by affiliating University, state government, directorate of higher education and UGC ordinances. The students' results are also available on the college website. All the Administrative activities are transparent as well. Every activity related to purchase and accounts is updated on egovernance. The college keeps all the records of students' admission work, examination work, purchase, accounts and inventory on egovernance. The admission process is based on merit and entrance test conducted by the VYAPAM chhattisgarh. The admission criteria depend on the counseling process based on the merit list issued by CGVYAPAM and SCERT. The library is partly automated, for example, the online records of book issuing and returning are maintained and updated.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	[View File](#)
Any other relevant information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The institute has effectively implemented its action oriented, time bounded strategic plan, which is aligned with the broad objectives of the short and long term prospective plans. Sandipani Academy, Achhoti, is dedicated to offering high-quality education as well as developing skilled human resources. The plan covers various key themes that reflect the college's vision. One of the actions identified by the Perspective Plan is to enhance the academic andsupport services for the students. The college aims to follow this Perspective Plan as a guide for achieving student success and institutional growth.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://sandipanieducation.org/#
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Policies: The College has clearly defined policies governing its various programs. While the college enjoys autonomy in policymaking, it adheres to the regulations set by the management body and governing council. The college governing body approves and ratifies policy decisions, including budgets for administrative, academic, and research programs. Additionally, the governing body establishes scholarships and endowments formulating regulations for cocurricular and extra-curricular activities. Administrative Setup: The College exemplifies transparent

administration through e-governance. Various committees are formed to ensure quality administration. The Academic Committee assesses both academic and administrative aspects, while the Finance Committee approves proposals for infrastructure development, scholarships, prizes, and certificates based on the recommendations of the Academic Committee. Service Rules: All staff members are familiarized with the Administrative and Service Manual in the form of HR manual available in the institution. Appointment: The criteria for selecting teaching and non-teaching staff adhere strictly to the norms and conditions of NCTE, UGC, and the affiliating university. Advertisements for staff positions are published in 2 national newspapers and social media.

File Description	Documents
Link to organogram on the institutional website	https://www.sandipanieducation.org/College.aspx?PageName=Institutional%20Organogram
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students	All of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The institute has various committees and cells that implement its Strategic Plan effectively, which is aligned with the ambitious objectives of the Perspective Plans. Sandipani Academy, Achhoti is dedicated to offering high-quality education as well as developing skilled human resources. The plan covers various key themes that reflect the college's vision. One of the actions identified by the Perspective Plan is to enhance the academic and support services for the students. The college aims to follow this Perspective Plan as a guide for student success and institutional growth. In this modern digital era, our college has also made a significant contribution. The college staff is determined to use ICT ineducation. To foster online teaching and learning, the college has organized a series of webinars in online mode.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Professional Development Benefits

? Faculty Development and Skill Development programs for both teaching and non-teaching staff.. ? on-duty leave to attend various professional development programs.

Financial Benefits-Financial aid to faculty members for attending seminars and conferences. ? Employees Provident Fund for teaching and non-teaching staff. ? Seed money to foster research activities. ? The institution assists employees in securing home loans through Housing Development Finance Corporation Limited Bank. Health and Wellness

? a clean and green environment, featuring abundant trees, well-maintained lawns, clean washrooms, RO drinking water, and 24/7 electricity. ? This environment fosters a conducive work atmosphere. ? The college has a well equipped medical inspection

room . ? A full-time trained nurse is available to provide first aid and emergency medical assistance. ? College has a well-maintained gymnasium

Transport Facilities-The institution offers free transport facilities for its staff.

Other Benefits- ? Regular training and ICT skill development for administrative staff. ? Female employees are entitled to two months of maternity leave. ? The campus is equipped with internet and Wi-Fi facilities. ? Staff picnics and tours are organized periodically to foster camaraderie . ? Staff avail vacation leave, 12 days of Casual leave, Medical leave, and Sick leave

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	**No File Uploaded**
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

02

File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	View File
E-copy of letter/s indicating financial assistance to teachers	View File
Certificate of participation for the claim	View File
Certificate of membership	**No File Uploaded**
Income Expenditure statement highlighting the financial support to teachers	View File
Any other relevant information	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

Nil

File Description	Documents
Data as per Data Template	**No File Uploaded**
Brochures / Reports along with Photographs with date and caption	**No File Uploaded**
List of participants of each programme	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

03

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

Sandipani Academy has a performance based appraisal system for the assessment of teaching and non-teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academics, research activities and other extracurricular activities. Organization is committed to ensure that an official relationship with stakeholders are legal and based on professional integrity managers should be notified when a gratuity has been received if the gratuity has been received as a Thank you for work performed then it should be noted in the employees personal file to ensure that it is included in the employees next appraisal. Employees who have completed one year uninterrupted service from their date of joining may be eligible for increment. Increments on performance basis are highly motivating.Recognition and reward is given to good performers and counseling is provided to low performers. The evaluation of each employee is done annually according to their performance as mentors, incharges, teaching activities and other activities in which they were involved. This practice motivates employeesfor progress and professional development.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The institution employs both internal and external audit mechanisms. Internally, there is an ongoing and continuous audit process conducted by qualified auditors from external sources, who are permanently appointed. A dedicated team under them thoroughly checks and verifies all transactions carried out each financial year. The expenses incurred under various heads are completely checked by conforming the bills and vouchers. Additionally, external auditors conduct a detailed yearly audit. The Institute's accounts are routinely audited by a Chartered Accountant in accordance with government rules. The external Certified Chartered Accountant audits financial statements and regularly submits audited financial statements with audit reports. The institution optimally allocates its resources, allocating funds for various purposes. The governing body takes special measures if additional expenses exceed budget proposals.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	[View File](#)
List of audit objections and their compliance with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	**No File Uploaded**
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Sandipani Academy is a self-finance private organization. The major resource of the institution is a tuition fee. The organization has a strong, flexible and accountable structure that allows it to respond to the shifting priorities and new responsibilities towards stakeholders, while creating a positive work climate for its staff. Optimal Utilization of Resources: 1. **Institution Budget:** Annually, a budget is meticulously prepared to meet the college's needs, covering academic departments, research activities, computer labs, psychology labs, libraries, and sports. 2. **Purchase Committee: ** this committee assesses departmental requirements, invites quotations, prepares comparative statements, negotiates with suppliers, and issues purchase orders. The purchase process is closely monitored by the committee. 3. **Accounts and Audit: ** all mobilized funds are accurately recorded in account books. Audited utilization statements are submitted to funding agencies for specific grants. The institution conducts external and internal financial audits each year byappointing a statutory auditor.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	[View File]()
Any other relevant information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The institute set up the Internal Quality Assurance Cell on --2021 to ensure, upgrade, assess and accredit the quality of its education and administration. Since then, IQAC has been working towards the following objectives: - Sharing information on the different quality aspects of higher education - Creating quality standards for the various academic and administrative functions of the institution - Recording the various actions that lead to quality enhancement - Collecting, analyzing and acting on feedback from students, parents, alumni and other stakeholders on quality-related institutional processes - Preparing the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality criteria The institution would like to emphasize the following activities of the IQAC: - Feedback from Student, Employers, Alumni, Principals and Teacher Educators - Improved teaching-learning and evaluation process - Effective delivery of curriculum and increased use of ICT tools - Establishing/introducing more Under Graduate and Post GraduateTeacher Training Programs - Organising Seminars/Workshops/Conferences and Endowment lecture series - Recognizing and honoring distinguished alumni - Organizing staff training programmes, faculty development program.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	View File

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The institute's IQAC has implemented various strategies to evaluate and improve the quality and effectiveness of the teaching learning process, the institutional structures and operations. Before the start of each academic year, the college ensures that there is enough space in the classrooms, high-quality instruments and equipment in the labs, suitable knowledge resources in the

library and ICT facilities in the classrooms, labs and the library. The college uses different experiential methods such as projects, internship, laboratory, field visits and ICT based teaching using LMS like Google Classroom. To further improve the teaching learning process, many faculty members create specialized tools such as YouTube lectures, practical handbooks, blogs, etc. The college also organizes guest lectures by distinguished faculty from institutes with MoU to expose the students to the latest developments in their fields. The college's efforts have resulted in many students achieving university ranks, participating in other competitions, getting placed in organizations within and outside the state and progressing at a high rate along with high percentage of result. The college has also taken some quality-enhanced measures such as pairing high performing students with low performing students to help them achieve the desired learning outcomes, conducting demonstration lessons by high performing senior students for juniors, encouraging participation in various co-curricular activities and using ICT inthe teaching-learning process.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

Nil

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF	**Four of the above**

File Description	Documents
Data as per Data Template	[View File](#)
Link to the minutes of the meeting of IQAC	file:///C:/Users/win10/Downloads/IQAC%20Meeting%20.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	https://www.sandipanieducation.org/College.aspx?PageName=AQAR
Consolidated report of Academic Administrative Audit (AAA)	[View File](#)
e-Copies of the accreditations and certifications	[View File](#)
• Supporting document of participation in NIRF	**No File Uploaded**
Feedback analysis report	[View File](#)
Any other relevant information	**No File Uploaded**

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Enhancing and updating the E-Governance system. The college started using e-governance for planning and development in 2014. The egovernance handles the administrative tasks that include keeping records of infrastructure, faculty, support staff and students, inventory and so on. The salary module is used to generate salary and upload salary slips. It also stores all the

personal information of employees. The college maintains the records of students' fees, faculty and non-teaching staff's salary and increments, and admission records of various teacher training programs. Greenery and Pollution free environment The college also tries to educate the students about the importance of a pollution free environment with the following activities: The campus has vast green cover with enormous trees and plants. The college conducts 'Treeplantation' every year to increase the greenery. The college instructs to switch off the lights when they are not needed. The college recycles and reuses the waste papers. The college minimizes the use of plastic bags on the campus. The college prefers to use fans over Air Conditioner most of the time. The college organises cycle campaign to raise awareness about the pollution free environment.

File Description	Documents
Relevant documentary evidence in support of the claim	[View File](#)
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

ENERGY POLICY The institutions "Nature Club & co friendly Cell" resolves its energy Conservation policy with objectives and action plan in the beginning of the session. Objectives Minimize energy consumption by use of energy efficient equipment's and maximize use of renewable energy. Intended Plans: Manage efficiently utilization of energy resources by use of more efficient technologies. Promote awareness about Energy conservation among various sections of society. Enrich experience on Energy conservation by exchange of ideas with other organizations. Regular internal energy audit. Energy management action plan -Improvement in Energy efficiency: Use of star labeled Equipment's such as Air conditioners. Replacement of Conventional T8 36/40-want florescent lamps by T8 18W LED tube. Replacement of 150HPSV street light fixtures by 72 W LED Street Light Fixtures. Use of TFT computer monitors. Replacement of conventional ceiling fans by BLDC ceiling Fans. Solar PV systems on Roof. Elimination of Energy wastages: Good House-keeping practices. Fine tuning of

temperature setting of Air conditioners and Water coolers. Use of dual trigger RIPFC panel to optimize DG fuel consumption. Training and awareness program Active Involvement of College students in awareness program in schools. Conduct work-shops on grid interactive solar PV systems and Renewable Energy. Organize seminar and poster presentation in the area of renewable energy .

File Description	Documents
Institution's energy policy document	[View File](#)
Any other relevant information	[View File](#)

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The 'Waste Management Policy' of the institution is decided by its "Nature Club & Healthy practices/ Eco-friendly Cell' along with the goals and steps to achieve them at the start of the session. The staff and students are made aware of the policy. The institution adheres to the principle of reducing, reusing and recycling to manage all the waste at the college level. Institution's "Healthy practices/Campus Eco friendly cell"& Nature Club have introduced and implanted "Waste management policy" with an objectives and action plan. Students and staff are oriented about policy and action plan. Policy Objectives To follow repair, reuse and recycling over the disposal of waste for better future. Top remote environmental awareness about waste management not only in Campus but also nearby villages. To promote approach of waste management in the entire campus. To promote use of technologies (E-books, Online Study Materials, etc.) Action plan – Awareness programs organize by Academy about waste management to minimize waste management issues. College's Wastes are classified into wet, dry, sanitary, and EWaste. Canteen's waste is converted in to fertile manure by Vermi Composting and used for gardening and plantation of organization. Waste water coming from sewage is sent through a pipeline to pond which is near the campus. .E-Waste (Electronics Waste) share either repaired or used for explaining about components.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	

File Description	Documents
Documentary evidence in support of each selected response	View File
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	View File
Any other relevant information	**No File Uploaded**

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	**All of the above**

File Description	Documents
Income Expenditure statement highlighting the specific components	View File
Documentary evidence in support of the claim	View File
Geo-tagged photographs	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

The institution upholds the basic principles of well-being with sanitation and health for complete holiness of 'Body, Mind and Soul'and is committed to maintenance of cleanliness, sanitation and green cover by taking initiatives to maintain healthy and hygienic environment. Initiatives The College started a 'Swachchh College Abhiyan", wherein the focus is on an intensive effort to clean the campus followed by maintenance and further improvements.

- Internal meetings held to acquaint the staff about the aims, objectives, and key activities and develop a plan including gaps, key areas of attention and actions required. Information, Education and Communication (IEC) materials including posters are displayed to highlight the work, its importance and methodology. Segregation of general waste into biodegradable and recyclable is done . Different colors dustbin like black, blue, green & red fore - waste, dry waste, wet waste respectively for segregation of wastages. College has installed sanitary pad machine and incinerator in girl's common room. Regular conduction of health check-up camp to maintain health and hygiene Green cover: Numerous trees are planted in front of our college. Institute conduct plantation program in schools, village and community to makethem aware about pollution free healthy environment. We installed solar panels and conducted bicycle campaign to aware use of evehicles, cycle in spite of fossil fuel using vehicles.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	All of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	View File

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

Nil

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	View File

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

The institution utilizes the local environment, knowledge, and resources, as well as the community's practices and challenges, to enhance the teaching learning process through experiential learning, outreach activities, and community engagement. Some of the initiatives are: - The teacher education curriculum covers topics related to environmental sustainability and social issues to foster students' environmental awareness and understanding. - The institution collaborates with linkage schools and community members through extension lectures and seminars to establish and maintain a relationship and a commitment to their local environment. - The institution organized projects such as Har Ghar Tiranga Abhiyan, cleanliness drives, tree plantation, and "Beti Padhao Beti Baccaho" (educate and protect the girl child), cancer awareness programmes, voter awareness rallies etc. - The institution visited museums, historical monuments, cultural heritage programs, youth festivals, etc. to acquaint students with their culture and traditions and to cultivate respect for their heritage. - The institution organized and participates in health checkup camps for community service and conduct health awareness rallies. - The institution has a system that enables communication among home, school, and community, by arranging alumni meets, assemblies, parent teacher meetings, etc. - The institution has linkage with other educational bodies.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**A. All of the above**

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	**No File Uploaded**
Details of the Monitoring Committee, Professional ethics programmes, if any	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

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Best Practice:-01

Title:Enhancing Access to Professional Education through Free Coaching

Objectives: - To provide quality preparatory guidance for aspiring students. - To bridge the gap for economically disadvantaged candidates.

Context: **Many students struggle with entrance exams due to financial and academic constraints.**

Practice: **- Free subject-specific coaching by experienced faculty. - Mock tests and study material provided.**

Evidence of Success: **- Increased pass percentage in entrance exams. - Enhanced confidence and preparedness among students.**

Challenges: **- Resource limitations and need for sustainedfunding.**

Best Practice: 02 Public Library for Outside Students*

1. Title of the Practice Public Library for Outside Students

2. Objectives of the Practice: - To provide access to quality learning resources for students outside the institution. - To promote inclusive education and lifelong learning. - To bridge the gap for underprivileged students lacking library facilities.

3. The Context: Many students from economically weaker sections do not have access to well-equipped libraries. To support their educational needs, the institution established a public library with books, digital resources, and study spaces.

4. The Practice: - The library is open to external students with a minimal registration process. - It provides textbooks, reference materials, e-books, and internet access. - Regular workshops and reading sessions enhance learning outcomes.

5. Evidence of Success: - Increased student enrollment in the library. - Improved academic performance among beneficiaries.

6. Problems Encountered and Resources Required: - Managing library resources for a larger audience. - Need for additional funding and volunteer support.

File Description	Documents
Photos related to two best practices of the Institution	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The institutional distinctiveness of our organization is prominently exemplified through our comprehensive group insurance offerings. Our commitment to employee well-being extends beyond routine benefits, positioning us as a workplace that prioritizes collective security. The implementation of group insurance stands as a strategic measure, fostering a sense of unity and shared responsibility among our workforce. This distinctive feature not only serves as a safeguard against unforeseen challenges but also reinforces a culture of mutual support within the institution. By integrating group insurance into our organizational framework, we have proactively addressed the diverse needs of our employees, enhancing their financial securityand peace of mind. The emphasis on group insurance reflects our foresight in recognizing the integral role of a secure workforce in achieving institutional goals. This institutional distinctiveness reinforces our commitment to fostering a resilient and cohesive work environment. As we continue to evolve, our steadfast dedication to the well-being of our employees through group insurance remains a testament to our progressive and people-centric organizational ethos.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	[View File](#)
Any other relevant information	**No File Uploaded**